

**CC Title of Report : GENERAL PURPOSES LICENSING COMMITTEE  
APPOINTMENT OF SUB-COMMITTEES**

**Report of:** Head of Legal and Democratic Services

**To:** General Purposes Licensing Committee

**Date:** 15<sup>th</sup> May 2008

**Item No:**

**Purpose of report:** To establish Sub-Committees for the 2008/09 Council Year to deal with the casework flowing from the Committee's own responsibilities.

**Recommendation(s):-** The Committee is RECOMMENDED to:-

- (a) establish a Hackney Carriages and Private Hire Licensing Sub-Committee for the Council Year 2008/09, to agree its powers and duties and to appoint members to it on the basis of political balance;
- (b) establish a Licensing and Registration Sub-Committee for the Council Year 2008/09, to agree its powers and duties and to appoint members to it on the basis of political balance.

**Key decision:** No

**Portfolio Holder:** Not applicable

**Scrutiny Responsibility:** Not Applicable

**Ward(s) affected:** All

**Report Approved by:** Legal – Jeremy Franklin  
Finance – Andy Collett

**Policy Framework:** None

1. Last year the Committee established two Sub-Committees, a Hackney Carriages and Private Hire Licensing Sub-Committee and a Licensing and Registration Sub-Committee. This report is recommending the re-establishment of both Sub-Committees.

## **HACKNEY CARRIAGES AND PRIVATE HIRE LICENSING**

2. The power and duties of a Hackney Carriages and Private Hire Licensing Sub-Committee are set out in Annex 1 to this report. The Sub-Committee is essentially a body that deals with casework.
3. Last year three members were appointed to the Sub-Committee. The Sub-Committee must be politically balanced. If three members are appointed to serve on it this year, the political balance will need to be 2 Labour and 1 Liberal Democrat member. If the Committee wishes to appoint a different number of members, I will report orally on the political balance requirement.
4. The Sub-Committee will meet on four occasions during the year, provided there is business to be transacted, and on other dates if there is urgent business to be taken that cannot wait until the next ordinary meeting.

## **OTHER LICENSING MATTERS**

5. The powers and duties of a Licensing and Registration Sub-Committee are set out in Annex 2 to this report. The Sub-Committee is essentially a body that deals with casework.
6. Last year, three members were appointed to the Sub-Committee. The Sub-Committee must be politically balanced. If three members are appointed to serve on it, the political balance will need to be 2 Labour and 1 Liberal Democrat member. If the Committee wishes to appoint a different number of members, I will report orally on the political balance required.
7. No dates have been fixed for the Sub-Committee. Its business cannot be predicted. It will meet as and when required.

### **name and contact details of author:-**

William Reed  
Democratic Services Manager  
Town Hall Oxford OX1 4YS  
Tel: 01865 252230 e-mail: [wreed@oxford.gov.uk](mailto:wreed@oxford.gov.uk)

 **background papers:** None

**HACKNEY CARRIAGES AND PRIVATE HIRE LICENSING SUB-COMMITTEE**

1. To decide taxi and private hire and other vehicle, driver and operator licence applications where the applicant has a conviction, or the applicant or the vehicle may not be suitable for some reason.
2. To withdraw and suspend licences for taxis, private hire and other vehicles and their drivers and operators.

**LICENSING AND REGISTRATION SUB-COMMITTEE**

1. To decide sex shop licence applications when there are objections
2. To decide street trading applications that are for longer than three months.
3. To decide applications to renew street trading permissions when there has been a complaint about the trader, or the trader has broken the conditions of their street trading permission in the past year.